



OFFICE OF THE PR.CHIEF COMMISSIONER OF INCOME TAX  
Andhra Pradesh and Telangana,  
10<sup>th</sup> Floor, 'B' Block, Income Tax Towers,  
AC Guards, Hyderabad - 500 004.

☎ 040-23425474, Fax: 23241427, Fax: 040 - 23240403.

F.No.Pr.CCIT/Estt/19(14)/2018-19

Dated 21/08/2018.

**MEMORANDUM**

Sub: Establishment - I.T Department, Hyderabad - Refresher Course for Multi Tasking Staff - from **03.09.2018 to 05.09.2018** (3 working days) - Nomination of candidates - Regarding.

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Multi Tasking Staff as per the **Annexure-I** are hereby nominated for the above mentioned course to be held at MSTU, Aayakar Bhavan, Hyderabad for three working days from **03.09.2018 to 05.09.2018**.

VENUE : MSTU,  
1<sup>st</sup> Floor, Annexe Building,  
Aayakar Bhavan,  
Hyderabad

TIME : Sharp by 9.30 AM

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

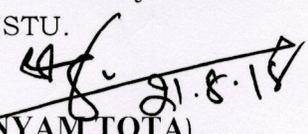
The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

Even, if **any of the officials is under the orders of transfer** from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.

***It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.***

The Mofussil officials who are willing to avail the Guest House facility at Hyderabad should send their applications well in advance to the Income-tax Officer(Hqrs)(PRO), O/o Pr.CCIT, AP & Telangana, Hyderabad.

The officials who are attending training are hereby directed to switch off their Mobile phones before entering the premises of MSTU.

  
(SUBRAHMANYAM TOTA)

Deputy Commissioner of Income tax  
(Hqrs)(Admn)  
O/o. Pr.CCIT, AP and TS, Hyderabad

1. The officials concerned through their Heads of office.
2. The Heads of office concerned.
3. The Income Tax Officer, MSTU, Hyderabad.
4. The ITO (Hqrs) (PR), O/o Pr.CCIT, A.P & Telangana.

## ANNEXURE-I

SL.NO	Emp. No.	Name of the official S/Smt./Shri	Office in which working	Station	Mobile No.
1	118067	DURGAMMA SINGAMPALLI	IT OFFICE, ANAKAPALLI	ANAKAPALLI	8985972266
2	172903	BANDI YUGANDHAR	ADCIT, ANANTAPUR	ANANTAPUR	9492434614
3		SUDHAKAR MEDANKI	IT OFFICE, BHIMAVARAM	BHIMAVARAM	9242280536
4		BHARATH MANDAKAPU	IT OFFICE, CHITTOOR	CHITTOOR	8184834382
5	172556	AJAY KUMAR	IT OFFICE, GUDIVADA	GUDIVADA	9572029056
6		KARAMSETTY GEETHIKA SRUJANA	ADCIT, RNG-2, GUNTUR	GUNTUR	8985970133
7	161835	MOHD AMEERJANI-I	DDIT(INV), GUNTUR	GUNTUR	8985972247
8	160116	KOUSALYA S	ADCIT(AUDIT), HYDERABAD	HYDERABAD	8985971414
9	142373	DEVAMMA VANNEPAGOLLU	ADCIT(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8985972094
10	160692	SATYANARAYANA D	ADCIT(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8790500943
11	160729	SHEELA BAI	ADCIT(CENTRAL RNG)-3, HYDERABAD	HYDERABAD	
12	112855	VENKATESH KUTHADI	ADCIT(CENTRAL), GUNTUR	HYDERABAD	8985972061
13		GEETHA RANI BONDUGULA	ADCIT(EXEMPTIONS), HYDERABAD	HYDERABAD	8985972374
14		RAVINDRA KUMAR SAHU	ADCIT(EXEMPTIONS), HYDERABAD	HYDERABAD	9052424836
15	142069	NARESHA DEVI	ADCIT(I&CI), HYD	HYDERABAD	8985972122
16	142363	PRAMEELA SRIRAMULA	ADCIT(JUDICIAL), HYDERABAD	HYDERABAD	8985972123
17	141672	SULOCHANA BIMOLU	ADCIT, RNG-1, HYDERABAD	HYDERABAD	9849979166
18	173156	J. LAVANYA	ADCIT, RNG-10, HYDERABAD	HYDERABAD	8985971804
19	172973	KUNAL KUMAR	ADCIT, RNG-11, HYDERABAD	HYDERABAD	8757169316
20	116710	SWAMY NARENDAR EPPALAPALLY	ADCIT, RNG-14, HYDERABAD	HYDERABAD	8985972148
21		SHARVAN KUMAR	ADCIT, RNG-14, HYDERABAD	HYDERABAD	8985971792
22	147695	SHANTAMMA B	ADCIT, RNG-15, HYDERABAD	HYDERABAD	
23	160715	BHIKSHAPATHI KONGARI	ADCIT, RNG-16, HYDERABAD	HYDERABAD	99856-82562
24	117498	LAKSHMI D	ADCIT, RNG-5, HYDERABAD	HYDERABAD	
25	172338	AZMEERA VEERENDAR	ADCIT, RNG-5, HYDERABAD	HYDERABAD	8985971671
26	172949	AJAY KUMAR	ADCIT, RNG-7, HYDERABAD	HYDERABAD	8985972159
27	159969	SHAKUNTHALA M N	ADCIT, RNG-9, HYDERABAD	HYDERABAD	8985972103
28	117556	HANEEF MOHAMMED ABDUL	ADCIT, RNG-9, HYDERABAD	HYDERABAD	8985972217
29	160254	MOHD. GHOUSE	CIT(A)-10, HYDERABAD	HYDERABAD	
30	160095	NASEERUDDIN	CIT(A)-11, HYDERABAD	HYDERABAD	8985972124
31		ANIL KUMAR	CIT(A)-3, HYDERABAD	HYDERABAD	8985972279
32	130762	JANARDHAN PUTTU	CIT(A)-6, HYDERABAD	HYDERABAD	8985972117
33	159961	SRINIVAS K	CIT(A)-9, HYDERABAD	HYDERABAD	8985972025
34	160502	VENKATESH K	CIT(TDS), HYDERABAD	HYDERABAD	9908752473
35		SANDEEP KUMAR	PRCIT, HYDERABAD-2	HYDERABAD	8985971858
36	173061	P. RAGHAVENDRA REDDY	PRCIT, HYDERABAD-2	HYDERABAD	
37	173001	MOHD. SALEEM	PRCIT, HYDERABAD-5	HYDERABAD	8985971741
38	133830	KHAMARUNNISA BEGUM	PRDIT(INV), HYDERABAD	HYDERABAD	8985972227
39	160301	VENKATESWARA RAO B	ADCIT, KAKINADA	KAKINADA	
40	160168	SYED KHAJA HUSSAIN	ADCIT, KARIMNAGAR	KARIMNAGAR	8985972191
41	117331	YADAGIRI ARRA	IT OFFICE, NALGONDA	NALGONDA	89859 72106
42		KATAMREDDY K KUMARREDDY	ADCIT, NELLORE	NELLORE	
43	170969	THOTTI RAMA MOHAN REDDY	IT OFFICE, PRODDATUR	PRODDATUR	8985970550
44	173117	SUBHAS KUMAR	ADCIT, RNG-1, RAJAHMUNDRY	RAJAHMUNDRY	8985972369
45	117517	SATYANARAYANA PENTIMENU	ADCIT, RNG-1, RAJAHMUNDRY	RAJAHMUNDRY	8985971998